

Berean Baptist Church Funeral Checklist

What funeral home and cemetery will you use?

Information the funeral home will need

- Full name Nickname (if applicable)
- Date of birth (county and state)
- Social Security #
- Mother's maiden name
- Father's full name
- Place of birth (for the deceased and the parents)
- Occupation, Resume or professional/career information (obituary)
- Name of Siblings and Extended Relatives
- Address of the deceased
- Proof of military service (if applicable) (DD 214)
- Out of town newspapers for obituaries

Decisions you will make

- What casket (or cremation container) will you use?
- How many death certificates you will need?
- How many limousines will you need or want?
- Will you use the funeral home for the viewing or service?
- Burial choice at the cemetery; burial container
- Choose the memorial type (headstone marker) and inscription for the cemetery
- Do you want flowers or a memorial fund? Or both?
- Order Casket Spray and Family Pieces
- Will someone write a special obituary?
- Do you need chairs, tables at your home from funeral home?

Thing to Bring to the Funeral Home Planning Meeting

- ✓ Clothes for the body, undergarments, socks, shoes, favorite suit/dress (and special jewelry)
- ✓ Up to 23 (or higher for a cost) pictures plus cover photo for a DVD that the funeral home puts together
- ✓ Life Insurance policy paperwork to pay for the funeral, checkbook, or a major credit card
- ✓ DD 214 (retirees are eligible for a full burial detail)
- ✓ Obituary

Funeral Service Decisions

- What pastor will officiate?
- Where will the funeral be conducted?
- Who will attend the viewing (family/public)?
- What pictures and special memorabilia will you display at the viewing?
- What special/favorite songs you want played or sung?
- What special singers, choirs, or videos do you want played?
- What family members will speak (eulogy)?
- What special/favorite Bible verses?
- Who will serve as pallbearers and ushers?
- Anything specific you want communicated in the obituary?
- Open or closed casket at the funeral?
- Will the military be involved?
- Will the service be videotaped? Webcast?
- Is there a need for childcare during the funeral/burial service?

At the Cemetery

- ✓ Choose the memorial (headstone/marker) type and inscription for the headstone marker
- ✓ Sign the necessary papers for the burial permit
- ✓ Pay the cemetery

Reception

- Who and how many will attend the reception?
- Does anyone eating have food allergies?
- Will highchairs be needed?