



**BEREAN BAPTIST CHURCH & ACADEMY  
SEMI-MONTHLY PAYROLL CALENDAR  
JANUARY – JUNE 2021**



SEMI-MONTHLY PAYROLL CALENDAR FOR JANUARY - JUNE 2021						
PAY DATE	PAY PERIOD		# OF DAYS IN PAY PERIOD	EMPLOYEE SUBMISSION TO SUPERVISOR (END OF DAY)	SUPERVISOR SUBMISSION TO P.R. OFFICE (END OF DAY)	PAYROLL PROCESSING DAATE
	START DATE	END DATE				
Friday, January 15, 2021	21-Dec	5-Jan	16	6-Jan	8-Jan	12-Jan
Friday, January 29, 2021	6-Jan	20-Jan	15	21-Jan	25-Jan	27-Jan
Friday, February 12, 2021	21-Jan	4-Feb	15	5-Feb	8-Feb	10-Feb
Friday, February 26, 2021	5-Feb	18-Feb	14	19-Feb	22-Feb	24-Feb
Monday, March 15, 2021	19-Feb	5-Mar	15	8-Mar	9-Mar	11-Mar
Wednesday, March 31, 2021	6-Mar	20-Mar	15	22-Mar	23-Mar	25-Mar
Thursday, April 15, 2021	21-Mar	4-Apr	15	6-Apr	8-Apr	12-Apr
Friday, April 30, 2021	5-Apr	19-Apr	15	21-Apr	24-Apr	26-Apr
Friday, May 14, 2021	20-Apr	4-May	15	5-May	7-May	11-May
Friday, May 28, 2021	5-May	19-May	15	21-May	24-May	26-May
Tuesday, June 15, 2021	20-May	4-Jun	16	7-Jun	8-Jun	10-Jun
Wednesday, June 30, 2021	5-Jun	19-Jun	15	21-Jun	23-Jun	28-Jun