

Berean Baptist Church
517 Glensford Dr.
Fayetteville, NC 28314
910-868-5156

INSTRUCTION SHEET FOR FLORIST

The following instructions are for the protection of our furnishings and to protect your property as well. We would appreciate your cooperation.

Ribbons or simple arrangements of flowers may mark the pews. No candles may be attached to the pews unless candles are in fixtures. However, it is imperative that no nails, screws, wire tacks, staples, pins or scotch tape be used on the furnishings or the building property. No decorations are to be hung from the light fixtures, ventilators or ceiling.

In decorating for the wedding, you will be expected to cooperate fully with the church in protecting the carpet and other furnishings in the sanctuary and reception area from any damage. A cover for the carpet must be used under all candelabras and flower arrangements that use wax candles. Flower arrangements must be prepared outside the church premises. Artificial petals must be used for the flower girl since real ones stain the carpet.

Please leave adequate space for the pastor to stand behind the kneeling bench. If an arch is used, place it behind where the pastor will stand.

Do not move, or remove, any plants or trees in and around the church sanctuary. This can only be done by a designated church employee.

Arrangements must be made to remove all properties belonging to you immediately after the wedding ceremony so the building can be prepared for the Sunday morning service. We do not have storage space for your equipment and will not be responsible for it.

If you have any questions concerning the above instructions, please feel free to call the church office at 910-868-5156.